



## COMPANY VEHICLE OPERATIONS

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### **Vehicle Turn-In Policy Reminder August 2020**

Dear Custodian,

Company Vehicle Operations would like to remind custodians of our vehicle turn-in policy and requirements for repairing vehicle damages before a vehicle is turned in.

All vehicles damages that are over \$1,000 must be repaired prior to turn-in, whether the vehicle is turned in at a dealership or at the Lapeer Road Marshaling Center. Any damages under \$1,000 must have a repair estimate present at the time of turn-in.

Please review our complete turn-in policy and checklist on our website <https://www.chryslercocar.com>. Go to the Delivery/Turn In/Sale Process tab.

Participants who fail to follow the turn-in policy and procedures may incur a fee(s) or may not be able to complete a scheduled vehicle exchange until the vehicle meets turn-in standards.

If you have any questions, please contact Company Vehicle Operations by phone at 1-800-481-6736 or by email at [cocars@fcagroup.com](mailto:cocars@fcagroup.com).

Thank you for your cooperation.

Company Vehicle Operations